

Dear Dr./Mr./Ms. Last Name:

I appreciate your taking the time to speak with me a second time regarding the position of Staff Nurse. Thank you for your continued interest in the skills I believe I would bring to your organization.

My nursing experience is extensive, and as we discussed at length during our meetings, I have worked in several environments very strongly similar to yours. I feel that I would fit in well, and be an asset to your staff.

It was a pleasure to meet with you, and I appreciate your continued consideration as a candidate for this position. I am looking forward to hearing from you soon.

Regards,

Signature (*hard copy letter*)

Your Name