

Toastmasters International  
**Individual Speech Evaluation Form**

Speaker: \_\_\_\_\_ Date: \_\_\_\_\_  
Subject (or Title): \_\_\_\_\_  
Time Requested: \_\_\_\_\_ Time Taken: \_\_\_\_\_

Evaluator: List your constructive comments under the appropriate headings. In your written comments stress the outstanding qualities and be specific in pointing out the areas of the talk you feel need improvement. Write details on this sheet (use the back if necessary) and hand it to the speaker at the close of the meeting.

**AS I SAW YOU**

(Approach, position, personal appearance, facial expression, gestures, detracting mannerisms)

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**AS I HEARD YOU**

**Material:**

(Content, introduction, body, conclusion.  
Omit comments on grammar if a grammarian is appointed)

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**Voice:**

(variety, enthusiasm, sincerity, force, rate, pitch)

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**AS I REACTED TO YOU**

What was the purpose of the talk? \_\_\_\_\_  
Was the purpose achieved? \_\_\_\_\_  
Was the talk interesting? \_\_\_\_\_  
To improve your next speech I suggest that you \_\_\_\_\_

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