

HR Business Rules and Regulations

STATEWIDE POLICIES & NOTICES

The Statewide Policies and Notices listed here apply to all state employees. The DAS policies and notices pertain to DAS employees and are a sample of statewide policies and notices for these areas. Agencies may customize policies to fit operational needs provided the agency policy is stricter than the statewide policy in terms of eligibility and/or benefits or privileges provided. If you have questions, please contact your agency's Human Resources Department.

- Records Retention and Disposition Requirements
- Telecommuting Program Guidelines
- Connecticut's Drug-Free Workplace Information
- Acceptable Use of State Systems Policy
- Policy on Security for Mobile Computing and Storage Devices
- Standards for the Use of Imaging Technology
- State of Connecticut Telecommunications Equipment Policy
- Code of Ethics for Public Officials and State Employees
- State Electronic Monitoring Notice
- Management and Retention of E-mail and other Electronic Messages
- State Holidays
- Violence in the Workplace Manual
- Family Violence Leave Policy
- Statewide FMLA Policy
- USERRA Poster

BUSINESS RULES AND REGULATIONS

From here, you can link to: DAS/Statewide HR Management statutes, regulations, manuals and memos, Office of Labor Relations (OLR) memos and contracts, and Comptroller's memos.

- Collective Bargaining Contracts
- Comptroller Memoranda
- E-Items Index
- General Letters (Current) (Archived)

- OLR General Notices
- Q-Items Index
- State Personnel Act - for revisions and updates, search the [CGA site here](#)
- State Personnel Regulations
- Management Personnel Policies (Current) (Archived)
- Official Memoranda

MANUALS, GUIDES AND HANDBOOKS

- Fleet Administration
- Mass Salary Changes
- Handbook For Appointed Officials
- Determining Salary Upon Change in Class Manual
- Employee Travel Information
- Managers' Guide
- Performance Profile for Managers
- SCOPE Agreement
- PARS Information
- Understanding FMLA Brochure - revised 2013
- Violence in the Workplace Manual
- HR Workplace Violence Check List
- SEBAC Placement and Training Agreement (Oct. 18, 2005)
- State of CT Tuition Reimbursement Program Guide

DAS POLICIES AND NOTICES

- Affirmative Action Policy
- Americans with Disabilities Act Policy
- Anti-Harassment and Discrimination Policy
- Discrimination Complaint Procedure
- Connecticut's Drug-Free Workplace Policy

- Employee Attendance Policy Guidelines
- Ethics Policy
- Violence in the Workplace Prevention Policy