

EMPLOYEE EVALUATION

Employee Name:		Evaluation for the period:	
Title:			
Supervisor:		Department:	
Title			

GOALS AND OBJECTIVES DURING THIS EVALUATION PERIOD

-
-
-

ACHIEVEMENTS, ACCOMPLISHMENTS, AND RESPONSIBILITIES *(completed by employee)*

-
-
-

EVALUATION *(completed by supervisor)*

-
-
-

STRENGTHS AND AREAS FOR DEVELOPMENT

-
-
-

CAREER DEVELOPMENT PLAN

-
-
-

GOALS AND OBJECTIVES FOR NEXT EVALUATION PERIOD

-
-
-

EMPLOYEE SIGNATURE	SUPERVISOR SIGNATURE
<i>Date</i>	<i>Date</i>