

## Business Journalist Resume

### Aayush Khanna

Email ID- \*\*\*\*\*@gmail.com  
Contact no. +91-\*\*\*\*\*

#### **Career Objective**

To get a challenging position where I can express my ideas and thinking with free mind and full liberty and can use my experience of journalism.

#### **Career Summary**

A progressive and deep thinker with excellent analytical skills possesses 4 years experience as a journalist.

Excellent in researching, writing of wide range of topic.

Excellent in covering the real time news and in presenting them.

Proficient in working in shifts and to work in 24X7 work environment.

Ability to investigate the things deeply.

#### **Personal Qualities**

Unmatchable communication skills in written and verbal both.

Excellent interpersonal skills.

Proficient in handling the pressure and giving the best result.

Ability to work in team and as well as individual.

#### **Key Responsibilities Handled**

Covering a range of areas for local dailies.

Presenting them in front of cameras.

Taking the interview of special guests in front of camera.

Presenting the actual report in case of live telecast.

Managing the documents of report.

Handling the other staff for making news more knowledgeable.

Understanding the situation and handling all jobs related duties.

#### **Computer Knowledge**

Proficient in basic use of computer.

Internet Savvy

#### **Achievements**

Won 'Best Journalist award in NDTV Award show.

Covered scam of 500 Cr. by doing the sting operation.

Hosted many shows with international journalist.

#### **Employers**

Working as Sr. journalist for Local Daily from 2010 - present.

Worked as a freelance writer from 2008 - 2010.

#### **Personal Details**

**Languages**

**Known-** Hindi,

English

**Address-** BBSXBHJS

# Journalists Resume - Sample 2

## **Jitesh \*\*\*\***

Delhi

Email

id:

JN\*\*\*@mail.com

Contact No.: 632\*\*\*\*\*

### **Summary**

Highly skilled, creative, communications, and journalism professional with a broad range of experience encompassing:

Department Management

Media & Public Relations

Sports Reporting

Publicity & Promotions

Crisis Communications

Social Media

Reporting / Interviewing / Storytelling Skills

Excellent oral and written communication, presentation.

### **Skills**

Microsoft Office

Photoshop

Proficient in HTML and Search Engine Optimization

Photography

### **Key Responsibilities Handled**

Created excellent content for press releases, newsletters.

Developed and promoted story approaches that attracted viewers.

Prepared, submitted press material that was precise and effectively conveyed the message.

Produced editorial content

Published content for electronic media

Wrote effective headlines

Wrote cover stories for newspapers and magazines

Coordinated photo shoots.

Demonstrated ability as a journalist, news reporter, columnist

### **Professional Experience**

#### **Head of Communications SDR Communications**

Consulting on communications and publicity for clients.

Implemented communications and messaging strategies, campaign boundary lines, and promotional programs.

Coordinated public and media relations.

Supervised social media, news releases, and email campaigns.

#### **Sports writer XYZ Channel**

Wrote 500+ articles, in-depth features on IPL including stories on owners, trainers, players.

Published widely in XDF magazine.

Write Columns for SDF newspaper.

Analysis of Sports matches.

#### **Sports Reporter XYZ Channel**

Covered the world cup as a full-time staff reporter.

Supervised content development as Editor-in-Chief.

FREELANCE JOURNALIST for DFG Magazine

## **Awards**

SDE Press Association awards

State best reporter award for sport

Critically acclaimed articles

Won SDE Press Association awards, including the Award of Excellence in Sports Writing.

## **Education**

Diploma in Journalism

B.A. Political Science & History, VCS University, India

## **Personal Details**

**Languages known:** English, hindi, Marathi, French, German, Spanish

**Hobbies:** Photography,

travelling

**DOB:** 17/06/19\*\*

# Journalists Resume - Sample 3

**Nitin \*\*\*\***

Mobile \_\_\_\_\_ No: \_\_\_\_\_

093\*\*\*\*\*

Email: nitin\_\*\*\*\*\*@gmail.com

## **PROFESSIONAL SUMMARY**

X years of Experience as a Journalist.  
Good Knowledge and Experience of technical concepts.  
Graduate from University XXXX of Mass communication.

## **TECHNICAL SKILLS**

Basic knowledge about internet and web browsing  
Microsoft word  
Quark Express  
Bangla word (Indica) typing

## **PERSONAL QUALITIES**

Ability to work independently as well as in a team.  
Good oral and written Communication.  
Quick Learner, Confident, Punctual & Hard worker.

## **KEY RESPONSIBILITIES HANDLED**

Live coverage of India Vs South Africa match in the year 20XX in Gwalior.  
Live coverage of All India volleyball championship in the year 20XX in LNUPE (Laxmi Bai National University of Physical Education) Gwalior.  
Coverage of All India University Women's hockey tournament in the year 20XX in Gwalior.

## **SUBJECTS TAUGHT IN XXXX**

Language Journalism, Broadcast Journalism and Advertising (TYBAMM)  
Report and feature writing and Editing Techniques (SYBAMM)  
Introduction to Journalism (FYBAMM)  
Public Relations (TYBBA & TYBTM)  
Introduction to communication (TYBSW)  
Guide for the final assignment for TYBAMM students we made a short documentary on fairy services of GOA called 'Fairy Tales'  
Guide for the final assignment for TYBAMM Students we also made magazine on Football in Goa called 'XXXX' meaning a 'XXXX' half part of the magazine was take by GFA (Goa Football Association) for their yearly magazine.

## **SUBJECTS TAUGHT IN DREAM VALLEY**

Science of communication  
Reporting and editing.  
Feature and News writing.  
Article and column writing.  
Quark Express.

## **ACHIEVEMENT**

100% Result in all classes.

## **EMPLOYERS (X Years)**

Worked in XXXX Gwalior for 1 month as an event organizer (year 20XX)  
Worked in XXXX as a sports journalist in Gwalior M.P (year June 20XX till June 20XX)

Worked as Media Faculty in XXXX college (June 20XX till April 20XX)  
Worked as Mass Media Faculty in XXXX College (year September 20XX till January 20XX)  
Currently working as a journalist in XXXX from 10th March 20XX till date.

### **ACADEMIA**

Post Graduate diploma in Mass Communication & Journalism from University XXXX in 20XX.  
Graduate in Bengali (Honors) under University XXXX in 20XX.  
Higher Secondary from XXXX in 20XX.  
Madhyamik from XXXX in 20XX.

### **VOCATIONAL SKILL**

Pursued Media Studies (Certificate Course) from National Institute of Film & Fine Arts on News Reading & Anchoring.

### **EXTRA CURRICULAR ACTIVITIES**

Attended and organized seminars on various subjects and social awareness in college.  
Participated in recitation competition and won prizes for the same and hosting various programmed.

### **PERSONAL DETAILS**

**Date of Birth:** July 1st, 19\*\*  
**Languages Known:** English, Bengali & Hindi  
**Address:** DFGDVBHH