



MISSOURI DEPARTMENT OF REVENUE  
 MOTOR VEHICLE BUREAU  
 PO BOX 3355, JEFFERSON CITY MO 65105-3355

573-526-3669  
 www.dor.mo.gov/mvdl

FORM 4809 (REV. 03-2016)  
 FOR DOR USE ONLY REJECT NUMBER  
**TYPE ALL APPLICATIONS. IF NOT TYPED, ATTACH COPY OF TITLE.**

**NOTICE OF LIEN, LIEN RELEASE, OR AUTHORIZATION TO ADD/REMOVE NAME FROM TITLE**

FOR DOR USE ONLY

**NOTICE OF LIEN (NO NOTARY REQUIRED)** IS THIS A CHANGE OF OWNERSHIP?  YES  NO

<b>OWNER INFORMATION</b>	OWNER'S NAME (LAST, FIRST, MIDDLE) AS SHOWN ON TITLE APPLICATION (ONLY FIRST 50 CHARACTERS WILL PRINT ON TITLE)		
	STREET ADDRESS		COUNTY
	CITY, STATE, AND ZIP CODE		DLN OR FEIN

<b>UNIT DESCRIPTION</b>	<input type="checkbox"/> PASSENGER <input type="checkbox"/> TRUCK <input type="checkbox"/> ATV <input type="checkbox"/> TRAILER <input type="checkbox"/> MANUFACTURED HOME <input type="checkbox"/> RV <input type="checkbox"/> BUS <input type="checkbox"/> BOAT/VESSEL <input type="checkbox"/> OUTBOARD MOTOR (EXCLUDING TROLLING MOTOR) <input type="checkbox"/> MOTORCYCLE <input type="checkbox"/> TRICYCLE		
	YEAR	MAKE	VIN/HIN NUMBER
	PURCHASE DATE		NET PRICE (AFTER TRADE-IN)

<b>FIRST LIENHOLDER INFORMATION</b>	LIENHOLDER'S NAME AS SHOWN ON TITLE APPLICATION		FDIC OR LIENHOLDER ID NUMBER
	STREET ADDRESS		CITY, STATE, AND ZIP CODE
	LIEN DATE	SUBJECT TO FUTURE ADVANCES?	LOAN OR UNIT NUMBER
	<input type="checkbox"/> YES		

FIRST LIENHOLDER AUTHORIZES A SECOND LIEN BY SIGNING BELOW

<b>SECOND LIENHOLDER INFORMATION</b>	LIENHOLDER'S NAME AS SHOWN ON TITLE APPLICATION		FDIC OR LIENHOLDER ID NUMBER
	STREET ADDRESS		CITY, STATE, AND ZIP CODE
	LIEN DATE	LOAN OR UNIT NUMBER	

**LIENHOLDER AUTHORIZATION FOR OWNERS TO ADD/REMOVE NAME FOR TITLE. (NO NOTARY REQUIRED)**

<b>ADD/REMOVE NAME FROM TITLE</b>	OWNER'S NAME (LAST, FIRST, MIDDLE) AS SHOWN ON TITLE APPLICATION		PRINT NAME BEING ADDED OR REMOVED <input type="checkbox"/> ADD <input type="checkbox"/> REMOVE		
	STREET ADDRESS			CITY, STATE, AND ZIP CODE	
	COUNTY	TITLE NUMBER	PRINTED NAME OF LIENHOLDER'S AGENT	SIGNATURE OF LIENHOLDER'S AGENT	
	YEAR	MAKE	VIN/HIN NUMBER		
	<input type="checkbox"/> <b>LIEN RELEASE—ATTACH TO TITLE (NOTARY REQUIRED)</b>				

**ANY PERSON WHO KNOWINGLY AND INTENTIONALLY SUBMITS A SEPARATE DOCUMENT RELEASING A LIEN OF ANOTHER WITHOUT THE AUTHORITY TO DO SO SHALL BE GUILTY OF A CLASS C FELONY. (301.640 RSMo)**

<b>LIEN RELEASE/NOTARY INFORMATION</b>	LIENHOLDER'S NAME AS SHOWN ON TITLE		PRINTED NAME OF LIENHOLDER'S AGENT		SIGNATURE OF LIENHOLDER'S AGENT	
	NOTARY PUBLIC EMBOSSE OR BLACK RUBBER STAMP SEAL	STATE	COUNTY (OR CITY OF ST. LOUIS)	LIEN CREATION DATE	RELEASE DATE	
		SUBSCRIBED AND SWORN BEFORE ME, THIS				MY COMMISSION EXPIRES
	DAY OF					
	NOTARY PUBLIC SIGNATURE			NOTARY PUBLIC NAME (TYPED OR PRINTED)		

**A \$2.50 processing fee must be submitted with each Notice of Lien.**  
**THE ORIGINAL DOCUMENT MUST BE SUBMITTED. It is recommended that you retain a copy for your records.**

## NOTICE OF LIEN

### PLEASE PERFECT YOUR LIEN IMMEDIATELY!

**IMPORTANT:** Liens must be filed and/or received with the Department within 30 days of the loan date (perfected) for the lienholder to be protected from the debtor filing for bankruptcy relief.

A \$2.50 processing fee must be submitted with each Notice of Lien.

**OWNER INFORMATION AND UNIT DESCRIPTION** — Complete all applicable blocks.

**FIRST LIEN** — Complete the FIRST LIENHOLDER INFORMATION section, if applicable.

**SECOND LIEN** — Complete the FIRST and SECOND LIENHOLDER INFORMATION sections, if applicable.

**First Lienholder Authorization** — This block must be signed by the first lienholder when adding a second lien.

Checks may be accepted as payment. **Make checks payable to: Missouri Department of Revenue.** The check must be pre-printed with the check writer's name, address, bank code, and account number. It must also include the following information regarding the check writer:

1. Driver license or non-driver license number;
2. Date of birth; and
3. Daytime phone number.

Other restrictions may apply. **NOTE:** The Missouri Department of Revenue may electronically resubmit checks returned for insufficient or uncollected funds.

The lienholder will receive a receipt as proof the lien has been perfected.

Submit the completed Notice of Lien (DOR-4809) to your local license office or by mail to the following address:

**MOTOR VEHICLE BUREAU  
301 WEST HIGH STREET  
PO BOX 3355  
JEFFERSON CITY MO 65105-3355**

## LIEN RELEASE

**OWNER INFORMATION AND UNIT DESCRIPTION SECTIONS** — Complete all applicable blocks.

**FIRST AND SECOND LIENHOLDER SECTIONS** — Leave blank.

**LIEN RELEASE SECTION** — Enter the lienholder's name as shown on title, the date of release, printed name of the lienholder's agent, and signature of lienholder's agent.

**NOTARIZATION** — The notary information is required to be completed to release the lien.

**FRAUDULENT LIEN RELEASE — ANY PERSON WHO KNOWINGLY AND INTENTIONALLY SUBMITS A SEPARATE DOCUMENT RELEASING A LIEN OF ANOTHER WITHOUT THE AUTHORITY TO DO SO SHALL BE GUILTY OF A CLASS C FELONY. (301.640, RSMo)**